



QUALITY STATEMENT

Kiss My Keto LLC, a food company located at 8066 Melrose Ave Suite 3 Los Angeles CA 90046, is dedicated to the ketogenic diet, providing nutritional foods and supplements that are high in fat and low in carbs while ensuring consistency and maintenance of quality standards in the company's products and services. In order to meet this vision, Kiss My Keto LLC is involved in and dedicated to achieving high Quality standards for their products and services. To meet the Quality objectives of the company, Kiss My Keto LLC will implement the following:

1. Senior site management shall prepare and implement a policy statement that outlines the site's commitment to quality and includes at a minimum:
 - i. Establishment and maintenance of a quality management system;
 - ii. Compliance with customer, regulatory, and company quality requirements;
 - iii. Identification of quality objectives and the methods used to measure them; and
 - iv. Continuous improvement of its quality performance.
2. The policy statement shall be displayed in a prominent position and communicated to all staff. It may be included in or separate from the organization's food safety policy.
3. Senior site management shall implement, maintain, and continuously improve the quality culture within the site that ensures at a minimum:
 - i. Quality objectives and key performance indicators are communicated to all staff;
 - ii. Provision of adequate resources to meet the objectives and key performance indicators;
 - iii. Awareness by all staff of their quality responsibilities and their accountability in meeting the requirements of the Quality Code;
 - iv. Responsibility to notify management of actual or pending quality issues and empowerment to resolve quality issues within their scope of work; and
 - v. Education of all staff to understand the importance of quality controls and deviation consequences.
4. Senior site management shall ensure the personnel performing key process steps and responsible for achieving quality objectives and meeting customer, regulatory, and company quality requirements are identified in the reporting structure and have the required competencies to carry out these functions.
5. Senior site management shall develop and implement a quality communication program to ensure all staff:
 - i. Know the site's quality statement, quality objectives, and the process by which quality performance is measured; and
 - ii. Understand the methods by which customer, regulatory, and company quality requirements, where applicable, are met.
6. Senior site management shall establish a process to trend progress in quality performance against agreed measures. Benchmarking shall be part of this process, and the performance data shall be reported at least annually, and communicated to all staff, to demonstrate effectiveness of the quality management system.

A handwritten signature in black ink, appearing to read "Alexander Bird", followed by a horizontal line.

Alexander Bird, CEO

5.14.2021

Date



Standard Work Sheet

Step	Procedures		
1	Read and understand the Quality Statement		
2	Affix the signature upon review and approval.		
3	Indicate the date when the statement is signed.		
	End of Instruction		
Training	(1) The trainee has read or received a verbal translation of all or part of the policy, procedure, method, and or SOP for which they are being trained. (2) The trainee has observed a demonstration for the task they are to perform or the procedure for which they are being trained as required. (3) The trainee has demonstrated the ability to perform the task with acceptable proficiency and with minimal supervision as required.		PPE REQUIRED: Not Specified
Signatures	Trainee: Date:	Trainer / Supervisor: Date:	EQUIPMENT REQUIRED: Pen, File Folders or Binders